



TeamPay by ADP® Enhanced

Small business solutions with enhanced features help you gain better control of your financial resources, help you avoid penalties, and help you effectively manage your employees.



A more human resource.™

Small businesses are working harder just to stay in business these days. How you choose to manage your back-office can pull your focus away from reaching your longer term business goals - or it can bring you closer to achieving them.

ADP® offers innovative solutions created just for small businesses to help you master day-to-day tasks in managing your cash, your people, and compliance risks.

With better control over the administrative side of your business - what could you achieve?

Cash and Compliance Management

- Payroll - Run your payroll using a streamlined, easy-to-navigate, cloud-based payroll solution. It is ready when you are; and you can be confident that your data is safe and secure.
- Tax Filing - We'll calculate and remit your payroll taxes.
- Direct Deposit – The quickest way to pay your employees – on payday, pay is automatically deposited in each employee's account.
- Payroll Preview - Preview payroll results before processing to help reduce errors.
- Employee Access – Allow your employees to see their pay and tax statement information online.
- Electronic Reports – Access, view and print reports online.
- General Ledger Interface – Classify, review and export journal entries from ADP for import into your accounting system - without re-keying data.
- Statement of Remittances – Receive your annual Statement of Remittance Report(s) to understand all of the remittances ADP made on your behalf in a simple to understand summary.
- Garnishment Remittance Services – Reduce manual calculations, remittances and reconciliations by using ADP's simple third party remittance solution.

People Management

- New Hire Paperwork - Helps your company with new hire paperwork for your business.
- HR Forms and Documents – Save time by obtaining your key HR forms from our central library of best practice documents and checklists.
- HR Toolkits – Step by step guidance to help you with advanced HR tasks.
- HR Tips of the Week - Receive practical how-to articles that provide best-practice information to complete your everyday employee management tasks.
- HR Quarterly Newsletter - HR articles focused on compliance requirements and helping you get the most out of your workforce.
- HR Dictionary - Access to must-know HR terms, definitions and abbreviations to clarify your HR tasks.
- Provincial and Federal Resources – Get links to key provincial and federal laws.

For more information about TeamPay by ADP Enhanced, contact your ADP representative today.

1.866.228.9675

adp.ca